



Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – August 2, 2016

- I. CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, Bill Britton at 1000 hrs. Members present: George Owen, Arden Potter, and Mike Williams. Members absent: Larry Helsley. Others present: Chief Frank DeNatale, and Clerk Lisa Guglielmina.
- II. CONSENT AGENDA:**
- A. Approve Regular Meeting Minutes of July 5, 2016
 - B. Approve Warrant List and Journal Entries –
 - C. Approve Budget Transfer
- MSC Owen/Williams to approve the consent agenda as presented.
- III. CLOSED SESSION: (Section 54957.b)**
- A. Personnel – Employee contract Clerk, Lisa Guglielmina – Clerk, Lisa Guglielmina reported her personal desire to work part-time. Short discussion on whether to keep the Clerk's position as one full-time job or split it into 2 part-time jobs in consideration of the workload. Discussion on hiring process, advertising, pay schedule, job description.
Entered into closed session – 10:30 a.m.
Reported from Closed session – 10:45 a.m. – the Board unanimously decided to keep the position one full-time position and to advertise in the Trinity Journal for 2 weeks starting on August 10th. Deadline for applicants to be the middle of August (19th). The Clerk has been instructed to proceed with all items necessary for the hiring process.
- IV. ACTION ITEMS:**
- A. Discussion/Approve Equipment replacement plan – Discussion on Type III Engine and Water Tender. Short discussion on sending District engines on strike teams and the monetary benefit for the Fire District and the District's taxpayers.
MSC Williams/Owen to hold off on plans to acquire a Type III Engine at this time.
MSC Williams/Potter to continue plans to acquire a Water Tender. Chief DeNatale to find a good deal and return to the Board for approval.
 - B. Discussion/Approve disposition of the 2001 Ford Explorer, and the 2004 Ford Expedition – Discussion on value and options for disposition.
MSC Owen/Williams to declare the 2001 Ford Explorer as surplus as of today, August 2, 2016, and the 2004 Ford Expedition as surplus when the new 2101 rig is delivered.
 - C. Discuss/Approve a CPA to perform the annual audit of fiscal year 2015/2016 – Bids were reviewed and short discussion on contact and price.
MSC Williams/Potter to counter offer Michael A. Celentano for a one year contract instead of three year contract.
 - D. Discuss/Approve to replace remaining 4 tires on R-2151 a/p Trinity Tire Factory recommendation. Fiscal impact \$1,500.00 – Chief DeNatale reported that Trinity Tire Factory recommended the remaining 4 tires be replaced due to D.O.T expiration date. Discussion on date and use of vehicle.
MSC Williams/Owen to disapprove replacing the tires.

V. DEPARTMENT AND BUSINESS REPORTS

- A. Hazardous Reduction Progress Report:** Chief DeNatale reported on Title III; 2 properties left, will advertise in the fall for more properties.
- B. Fire Chief/Marshall Report:**
- Propane guard posts and hazards
 - Sprinkler test on Bennett Road
 - Hydrant out of order on Placer
 - Met with Jake Jackson Museum member regarding fire plan
 - WT-32 was taken by OES
 - School District and County inspections coming up
 - 2151 preemption light out
 - Training calendar is completed for the next 3 months
- C. Fire Department Report:** Going well, there has been interest in starting the explorer program. There have been 295 calls through July 2016.
- D. Sleeper Program Reports:** Chief reported on sleeper for station one. Station 2 needs a sleeper.
- E. Committee Reports:**
- Recruitment Committee: No report.
 - Collection Committee: No report
 - Contract Committee: No report
 - Tuition Committee: No report
 - Budget Committee: No report
 - Financial Committee: Letter created by Jim Underwood. Clerk to create on letterhead and send out certified mail.
- F. Director Reports:** None


VI. PUBLIC COMMENTS: None

VI. CORRESPONDENCE: Medical Insurance premiums going up in January 2017.

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1134 hrs.



Bill Britton, Chairman



Lisa Guglielmina, Clerk of the Board