



Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – May 2, 2017

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, George Owen at 0959 hours. Commissioners present: Bill Britton, Arden Potter, and Larry Helsley. Commissioners absent: Mike Williams. Others present: Chief Todd Corbett, Firefighter Jon Gier, and Administrative Officer Serena Brown
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. **Approve Regular Meeting Minutes April**
 - b. **Approve Warrant List/Check List and Journal Entries**
MSC Britton and Helsley to approve the Consent Agenda as presented
- III. **ACTION ITEMS:**
 - a. **Discussion/Action – Contract for Compensation Pay for Administrative Officer.**
MSC Britton and Potter to approve Compensatory Time be paid to the Administrative Officer pending review of the contract by Legal Counsel Jim Underwood.
- IV. **DEPARTMENT AND BUSINESS REPORTS**
 - a. **Hazardous Reduction Progress Report** – We now have a four-person crew. The plan is to get some burning done this week and next.
 - b. **Fire Chief's Report:** Chief Corbett reported that he has been doing Life Safety Inspections for the County, two plan reviews, and has completed the hospital's health clinic plans. He did a follow up inspection the Trinity River Lumber Mill. A roll up door has been ordered for 2151's bay. We received the radios that were ordered with grant funded monies. A surprise HazMat drill is planned for the Weaverville Transfer Site.
 - c. **Fire Department Report:** Chief Corbett reported that we had a Live Fire Training at Shasta College and everything went smooth. Firefighters have completed the RT-130 refresher. There is a Wildland preparedness drill planned. The annual Rose Sale is planned for Mother's Day.
 - d. **Sleeper Program Report:** Outdoor maintenance is being done at both stations.
 - e. **Committee Reports**
 - i. **Recruitment Committee:** (Britton, Helsley, Corbett) Videos and pictures were taken during the Live Fire training with hopes to use for advertising.
 - ii. **Collections Committee:** (Owen, S. Brown) No report.
 - iii. **Contract Committee:** (Williams, Britton, S. Brown) Kathy Ratliff sent out an email informing of a conference call. Commissioner Williams and Britton will be attending.

- iv. Budget/Financial Committee: (Helsley, Potter, Corbett, Kormeier, S. Brown) Meeting planned.
- v. Policy Committee: (Williams, Britton, S. Brown) No report
- f. Director Reports: No report

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE

CSDA Public Affairs Coordinator Dan Wadle visited the station.

VII. ADJOURNMENT - There being no further business, the meeting was adjourned at 1037 hours


George Owen, Chairman


Serena Brown, Administrative Officer