

Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – September 6, 2016

- I. CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, Bill Britton at 1015 hrs. Members present: George Owen, and Arden Potter. Members absent: Larry Helsley, and Mike Williams. Others present: Chief Frank DeNatale, Applicant Serena Brown, Jon Gier, and Clerk Lisa Guglielmina.
- II. CONSENT AGENDA:**
- A. Approve Regular Meeting Minutes of August 2, 2016**
- B. Approve Warrant List and Journal Entries –**
MSC Owen/Potter to approve the consent agenda as presented.
- III. PUBLIC HEARING: Adoption of the 2016/2017 final budget for the Weaverville Fire Protection District:**
- A. Open Public Hearing:** Opened at 10:24 – No comments
- B. Close Public Hearing:** Closed at 10:24
- MSC Potter/Owen to approve the adoption of the 2016/2017 final budget for the Weaverville Fire Protection District as presented. Roll Call Vote: Ayes – 3, Noes- 0, Absent – 2, Abstain – 0**
- IV. ACTION ITEMS:**
- A. Discussion/Approve Employment Contract with Serena Brown as presented by and recommended by the Contract Committee. Short discussion.**
MSC Owen/Potter to approve the employment contract with Serena Brown as presented by and recommended by the Contract Committee. – Welcome aboard Serena!
- B. Discuss/Approve – A CPA to perform the annual audit of the fiscal year of 2015/2016 – revisit due to one of the bidders left out of the process by mistake. – Discussion on all of the bidders, price, location, local involvement.**
MSC Potter/Owen to approve Simmons and Associates to perform the 2015/2016 fiscal year annual audit.
- C. Discuss/Approve to raise the Volunteer Pay/L.O.A while on response under the California Fire Assistance Agreement and under Local Operating Agreements with Cal Fire and USFS, amending Policy #3002.5 – Discussion on the raise given on the annual salary survey. Discussion on current pay, policy, and allocation of raises.**
MSC Owen/Potter to approve to raise the Volunteer Pay/L.O.A while on response under the California Fire Assistance Agreement and under Local Operating Agreements with Cal Fire and USFS, amending Policy #3002.5, as presented, instructing the clerk to make appropriate changes to the Policy.
- V. DEPARTMENT AND BUSINESS REPORTS**
- A. Hazardous Reduction Progress Report:** Title III hazard reduction at a stop right now due to burning restrictions; will start again in the fall.
- B. Fire Chief/Marshall Report:**
- High School and Elementary School inspections

- Working with High School on explorer program
- Evacuation plan with the probation department
- Working with Cal Fire for pre-plan at the Trinity River Lumber Co.
- DCVFD interested in 2101 when it becomes available
- Tires for the safe house
- Frank approved on a grant for the National Fire Academy in February/March
- E-2131 needed a new water pump – broke down in Anderson on the way to an incident
- Firefighter combat challenge
- Frank and Cayman were called out to the Gap fire and Grade fire

C. Fire Department Report: Short discussion on Wednesday night training.

D. Sleeper Program Reports: Jon reported all is going well.

E. Committee Reports:

- Recruitment Committee: No report.
- Collection Committee: No report
- Contract Committee: Interviewed 3 people for Clerk position – Serena Brown hired
- Tuition Committee: No report
- Budget Committee: No report
- Financial Committee: Met with the Trinity County Treasurer, she needed detailed minutes on action plan for TCEXIT.

F. Director Reports: Owen – Short discussion on 2101 surplus, blue book, and timing.

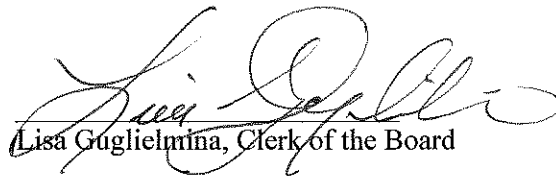
VI. PUBLIC COMMENTS: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1116 hrs.



Bill Britton, Chairman



Lisa Guglielmina, Clerk of the Board