



Trinity County Fire Chief's Association

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MEETING MINUTES

August 1, 2011

Call to Order: The meeting was called to order by President Dave Loeffler at 1903 hours.

Personnel in Attendance:

Dave Loeffler	HYF	David Murphy	SLV
Scott Alvord	WEA	Scott Wood	CAL FIRE
Richard Smith	WEA retired	Alex McBath	USFS
Kara Davis	Nor Cal EMS	Kathy Ratliff	TCLS
Martin Dooly	DWR	Ellen Craig	ZEN
Brian Craig	ZEN	Tim Spiersch	PMT
Carol Minor	HYM	Frank Moore	HYM
Larry Masterman	TC OES	Jerry Hlavac	HYF
Andy Reiling	CAL FIRE		

Approval of Minutes:

M/S/C to approve the minutes of the Association meeting held July 11, 2011 as submitted.

Tops Market Donation:

Tops Market raised \$2,833.00 for the Fire Chiefs Association at the BBQ held on July 30, 2011.

Presentation of retirement Plaque to Richard Smith: (Dave Loeffler)

Dave presented an appreciation of service plaque to Richard Smith.

Roadway Operating Guidelines: (Scott Alvord)

Some comments were received from Association members regarding the purposed Roadway guidelines policy. The Roadway policy as written could be broken down into three different subjects. The format needs to be agreed upon so that each policy has the same information. Most guidelines have the following sections: Title, Purpose, Scope, and General Procedure. In addition some have specific procedures, reference material (what laws or standard applies), signature, date enacted, and a date for the guideline to be reviewed for updating.

Scott will break the roadway guideline down to the individual subjects and have those at the next meeting. The guidelines approved in November will then need to be expanded to meet the agreed upon formatting.

Communications: (Martin Dooly)

- The sheriff office requested the number of pager and pager/radios to be purchased by the August meeting. The chiefs present supplied the numbers and requested that a deadline of Monday August 8, 2011 at 0800 be given to those that have not provided the needed information. The Secretary was directed to send an e-mail to those departments with the

deadline Tuesday August 2, 2011 with a CC to the Association President. Those not responding by the deadline would not be included in the grant request.

- Hawkins Bar, Hyampom, and Down River are experiencing radio problems. They believe the problem is with the Hayfork Repeater. A question was asked as to whom was the person that would ensure that the problem will be fixed. With no letter of understanding and budget constraints no department is enthusiastic about taking on a new liability. Larry Masterman advised he would relay the information to the undersheriff.
- A letter of understanding is being developed between the Fire Departments and Trinity County to formalize the responsibility of the repair and maintenance of the fire communication repeaters. The Association will be asking for a single point of contact when problems or issues arise. In addition, a competitive bidding process would be desired to ensure appropriate expenses are being assessed.
- (Larry Masterman) the week of the August 8th Valley Communication is completing an assessment on the County repeaters. Currently the liscensing is completed by the Public Works Department for the Fire and Fire Command Nets.
- A question was asked to include the Medical repeater in the letter of understanding between the County and the Association. Currently the funding for repairs and maintenance comes from TCLS and the Hospital.
- There is possibly \$8,000.00 more in funding that could be reallocated from an exercise drill to narrow banding issues.

Treasurer's Report:

There is \$1,940.46 in the checking account.

CAL FIRE: (Andy Reiling)

The Humboldt CAL FIRE Unit has put a burn ban in effect. The Shasta Trinity Unit put its burn ban in effect in July. This means all of the private lands in Trinity County follow the same burn regulations until significant rains are received and the Unit(s) rescinds the burn ban.

USFS: (Alex McBath)

Fire activity is low and the engines have been assisting with local government when needed.

CALEMA Op Area: (Scott Alvord)

- AFG grants are going to open up soon. If you intend to be part of a region wide grant you will need the last three years of incidents. Being considered is a live fire training trailer for two days. One day in Weaverville the other day in Hayfork.
- October 8th will be the propane fire training
- November 4-6 S-212 One and a half days of classroom and one full day of field work
- EMT Class starting September 19, 2011. Class has 6 enrolled and needs at least 9 more to sign up for the class to continue.

TCLS: (Kathy Ratliff)

- 16 people have signed up for the TCLS ground support membership.
- The air ambulances have different membership plans. It is advised to consider both plans.
- Assessing the difference between American Heart Association and American Red Cross CPR programs. The goal is to provide the best program for the lowest cost.
- Starting a Title III First Aid Wednesday the 10th. The class will continue on Wednesday nights until August 31st.

- Recommend developing an SOG on copter use during medical aids. The SOG should identify the difference and capabilities of the CHP copter and the air ambulances. Landing Zone requirements for day time and night time.

Nor Cal EMS: (Kara Davis)

- Airway management class at TCLS Weaverville September 9th
- Check the website at norcalems.org under the Federal Communications Commission Narrow banding Mandate tab. Under the tab is a practical guide to narrow banding, Region III MEDCOMM communication Guide, repeater maintenance contracts, California Interoperability Field Operation Guide (CAL-IFOG and the National Interoperability Field Operations Guide NIFOG
- September 6 policy review
- Policies are going to be renumbered. The new system should be easier to work with and the BLS and ALS policies on the same subject will be cross referenced for easier searching.
- Letter of understanding for the AEDS and the airways should be forth coming

Trinity County OES: (Larry Masterman)

- Passed around a contact list that will be inserted into the Hazardous Materials Plan.
- Haz-Mat drill in Weaverville August 17, 2011 at the Weaverville Fire Department. The Shasta Cascade Hazardous Material response Team will be conducting a Level “A” entry into an unknown. Some of the objectives of the drill will be to coordinate with local government, provide a working knowledge of team capabilities to county departments and entities that may interact with the team.
- No new information on the Disaster Relief Initiative grant
- Seminar available on mandated reporting and Drug Endangered Children training. Training will be August 23, 2011 0800-1700 lunch provided. Preregistration is requested by August 16, 2011 Call 623-8273 Trinity County Child Protective Services.

Open discussion:

Martin Dooly

Consider use the AFG grant process for radios.

Next meeting September 12, 2011

Adjourned 2056 hours

Andy Reiling

Secretary-Treasurer